

President's Cabinet

McKinley Williams

Notes- May 8, 2009

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**President's Cabinet
May 8, 2009
12:00 noon, President's Conference Room**

Present: McKinley Williams, Mariles Magalong, Carol Maga, Mercy Pono, Richard Akers
Absent: Jeanelle Hope

Meeting started at 12:20 p.m.

1. **Constituency Reports** – Mercy said they had a successful spa day and classified luncheon late last month. La Strada catered the luncheon and the restaurant included two waiters. We had four employees from custodial department who also attended the luncheon. Richard performed his comedy routine and both Richard and Mercy hosted a Q & A session. Classified held their elections: John Christensen and Benny Barnes were re-elected and Kay Armendarez is the new member. Denine was the fourth candidate. We are still holding Betsy Hernandez-Dye's position until we know the outcome of her work location. If Betsy stays at the District Office, Denine will take her slot on the classified senate.

Richard reported he has met with a number of faculty within the last few weeks and says attitudes are pretty good. Richard has been involved in building planning meetings. Everything is running smooth.

Mack said we have a lot of year-end events and it is challenging to attend all of them. May 15th is the Kennedy King dinner, Puente recognition and Spring Concert. Richard volunteered to attend events if this would help Mack and Carol. Mack said they are also working on planning for the new Science Building. Carol said the Biology HVAC will start soon. They are also planning the Art and Music Buildings remodels and the LA Building retrofit. There are a lot of irons in the fire. They are also working on getting a scoreboard for the football field so the field can be used for games. Mack said we are also working on the water well as well as trying to get our lock project underway. It has been frustrating. The district wants to establish a lock standard and we already have three buildings with the same locking system that meets our needs but the district will not let us proceed until they develop a district standard.

2. **College Council Agenda** – Mack asked Mercy and Richard if they could still meet on the first and second read issue. Mercy said she could not find anything in Robert's Rules of Order. Mack is going to ask for a legal rendering on this issue.

3. **Meetings for Next Year's Meetings** – We need to wait until we get the name of our student representative and amend our schedule to accommodate the student representative. Mack said he thinks we have five students running for office and two or three running for president for next year.

4. **All College Day – August 14, 2009** – There was discussion to bring Brighter Beginnings (Dr. Barbara Bunn McCullough) here for All College Day. Richard would like to interject safety into a health presentation particularly with faculty obtaining keys. Carol expressed some concern about not wanting to use All College Day for a single issue as we have a lot more safety issues than just keys. Carol would like something more inspirational. Mack would like to see Brighter Beginnings present the theme for the year and then follow it up with each of the constituencies hosting a healthy activity throughout the year. We would strive to make this next academic year a healthier one for everyone. We will have a power walk trail through campus that has been initiated by Coach Creer. Carol said when she worked in Oregon the employees were given reduced rates for the local fitness center. Perhaps we could have specific hours for employees to work out in our workout facilities or use the pool. There was consensus that each constituency will present their health activities on All College Day with Dr. Barbara Bunn McCullough from Brighter Beginnings. Mariles said we can ask CCSIG for help with smoking cessation. It was agreed to meet before All College Day to solidify the presentations. Mariles said the plays offered at the Museum of Tolerance were extremely helpful in demonstrating sensitivity to cultural differences. She suggested that we demonstrate something similar for a future All College Day. It was agreed that Fall All College Day would be devoted to health consciousness.

5. **Ad Leave Form** – Mack distributed the draft ad leave form. The forms were amended to include faculty substitute replacements. Richard said he supports the revision of the form. Mack said each one of the colleges has their own form. It was decided to remove the asterisks by the sick leave, bereavement leave and meeting/conference. Mack said we will move forward with the revised form.

6. **Religious Freedom** - Mack said the draft religious freedom policy has surfaced through the student services managers. Mack said there has already been a court case in California. If a student invokes a religious holiday when a test is given, the teacher has to reschedule the test for that student. Mack will address this topic at a later meeting.

7. **New Track and Field Notice to the Public** - Mack distributed the new track and field notice to the public. This will keep public activity on the field when the track is supervised. We are also installing temporary fencing so it will be more difficult to gain access to the field. We have not implemented this policy yet as we have not implemented the classes. We will implement the policy this summer. Coach Creer will be the teacher of the classes. The user fee may be purchased in GA-90 or the cashier's office in the Martin Padilla Student Services Center. Richard questioned the limitations of the policy limiting access Monday thru Thursday. Richard is trying to facilitate change to the Monday thru Thursday campus mentality. Mariles said we should not be selling permits or tickets in GA-90. All money transactions should be paid in the Padilla Student Services Center, cashier's window. Mack said we will have one semester to implement this policy. Mercy said it seems contradictory that we are going to encourage health next year and then limit track use. Mack said we will try the policy for one semester and see how it goes. If the use policy is not resolved by that time, Mack will implement a policy.

PUBLIC SERVICE ANNOUNCEMENT
CONTRA COSTA COLLEGE
TRACK AND FIELD OPEN TO THE PUBLIC
April 27 through May 15, 2009 ONLY
Monday-Thursday
10:00 a.m. to 12:00 p.m. and 6:00 p.m. to 7:00 p.m.

(Track closed Fridays, Saturdays and Sundays)
After June 15, 2009

TRACK AND FIELD USE POLICY

To use the Track and Field, you must be enrolled in a class or pay a user fee (\$2 per day or \$25 for the summer term, \$50 per term for Fall and Spring). Daily use tickets or semester use tickets may be purchased in GA-90.

Class and fee use are allowed only during the Fall, Spring and Summer terms at the times below:

Monday-Thursday 10:00 a.m. to 12:00 p.m. and 6:00 p.m. to 7:00 p.m.

Friday, Saturday and Sunday – Closed

Available classes: PE 156 and PE 900N

Power Walk Trail available throughout the campus, follow white & blue markings. For more information and registration, contact the Athletic Department at 235-7800, ext. 4310 or visit Website

WWW.CONTRACOSTA.EDU

8. **Program Review** – The following program reviews were discussed and final recommendations given:

Automotive Services

CIS/BOT

Culinary Arts

Health & Human Services

Meeting adjourned at 2:00 p.m.

Respectfully submitted,

Melody Hanson